 **Work Experience Week Application Form** 

1. **Personal Details**

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Full Name:

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|  |

Address:

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Telephone:

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Mobile:

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|   |

Email:

Do you require a permit to work in the UK? Yes: No:

Do you have a computer, internet connection Yes: No:

a quiet workspace?

**2. Secondary Education**

Below, please provide your education history to date.

|  |  |  |  |
| --- | --- | --- | --- |
| Subjects | Level | Grade | Year |
|  |  |  |  |

|  |  |
| --- | --- |
| **Name of University(ies), Degree(s) and Year(s)** |  |

|  |  |  |
| --- | --- | --- |
| Subject | Grade | Year Taken |
|  |  |  |

**Please select one of the following:**

Final Year of Degree

Undertaking LPC

Completed LPC

|  |  |  |
| --- | --- | --- |
| Dates (from/to) | Employer | Duties and relevance to your application |
|  |  |  |
|  |  |  |
|  |  |  |

**3.Work Experience**

**4.Statement**

In 500 words, please describe what you believe to be the Role of a Local Authority Lawyer during a National Disaster?

**To support this, you may record a 60 second supporting vlog if you wish.**

Data Protection

All of the information collected in this form is necessary and relevant to the performance of the work experience position applied for. We will use the information provided by you on this form, and the educational institutions with whom we may undertake to verify your qualifications with, for acceptance on the work experience week only. Lawyers in Local Government will treat all personal information with the utmost confidentiality and in line with current data protection legislation. We rely on lawful processing to process the information provided by you in this form.

Should you be unsuccessful or successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of either your work experience placement and/or in relation to any legal challenge which may be made regarding our selection recruitment practices.

For more information on how we use information please see our Data Protection Policy [here](https://s3.amazonaws.com/lawingov_production/uploads/document/file/1902/Item_7__-_Data_Protection_Policy.pdf)

Declaration

I confirm that the above information is complete and correct and that any untrue or misleading information will give Lawyers in Local Government (LLG) the right to terminate any work experience offered with immediate effect. I understand that any offer of a work experience placement is subject to LLG being satisfied with the results of a series of relevant checks as so required. I give my express permission for the information supplied in this application be used solely for this recruitment process.

|  |  |
| --- | --- |
| Signed:(initial if submitting by email) |  |

|  |  |
| --- | --- |
| Dated: |  |

Please submit your completed application form to:

Email: legaltalent@llg.org.ukf